

BIP 2207

Building Information Management. A Standard Framework and Guide to BS 1192 (S\$ 60.00)

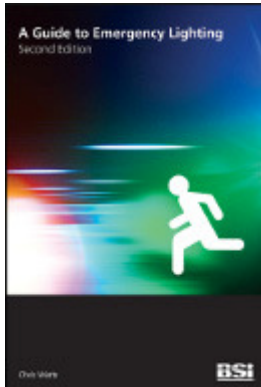


BIP 2207 provides a standard framework and comprehensive guide to BS 1192. It looks at best practice methods for the development, organisation and management of production information – such as architectural drawings, engineering drawings and computer-aided designs – for the construction industry. Through a detailed explanation of the processes and procedures needed to improve the quality of production information, this book helps designers to better prepare their designs and graphics before the construction team takes over.

BS 1192 applies to the data organisation, preparation, and use of information throughout the project lifecycle and the supply chain. So anyone specifying or referencing BS 1192 in the construction industry would find this book is a great reference tool. Some of the topics covered are the roles and responsibilities of those producing production information, the Common Data Environment and standard methods and procedures.

BIP 2081:2012

A Guide to Emergency Lighting (S\$ 100.00)



New fire safety legislation places considerable responsibility on all those involved in designing, installing and manufacturing emergency lighting systems, to meet fire safety risk assessments. Users and their supporting engineers need appropriate knowledge of the legislation, relevant standards and product practices to ensure that requirements are correctly implemented. They will also have to complete documentation to be able to demonstrate their systems comply with the new requirements.

A Guide to Emergency Lighting - Second Edition, helps users and designers, installation and maintenance engineers understand the legislative demand to provide appropriate emergency lighting systems to assist occupants to leave premises safely. It covers all aspects of the selection, design, installation, maintenance and testing of battery powered emergency lighting systems. This new edition has been updated to assist those engineers wishing to protect occupants from the hazards identified by risk assessments and has also been expanded to give guidance to protect occupants from sudden loss of the normal lighting supply.

This publication will be of wide ranging appeal to all those involved in this subject including:

Facilities Managers; Installation Engineers; Suppliers; System Designers; System Users; Electrical Contractors; Engineers involved in maintenance of emergency lighting systems; Installers; Building Control Inspectors; Fire Protection Companies; Architects; Local Authorities; Fire Authorities; Specifiers; Consultants.

BS 8599-1:2011

Workplace first aid kits. Specification for the contents of workplace first aid kits (S\$ 164.00)



If you manufacture, supply or specify first aid kits for the workplace, then you'll need to know what contents should be included. Until now, there have been few guidelines on what a first aid kit should contain. And what guidelines do exist, are out of date.

The standard recommends the correct number of plasters etc for small, medium, large or travel-size kits and also recommends how many kits are needed depending on the size of the organization.

Conformity to the standard will mean that anyone using the kit, and patients, are protected from inferior first aid materials.

Compliance with this standard demonstrates that your kits are a better product and enable customers to better meet their health and safety obligations under the Health and Safety Executive (HSE) guidelines.

Workplace first aid kits can be complemented by other items that have been identified during a risk assessment if necessary. Where there are unusual hazards that are specific to a particular undertaking or workplace environment, such as the use of hydrofluoric acid, workplace first aid kits should be supplemented with additional, appropriate components.

The standard also gives recommendations on the amount and size of the first aid kits necessary for different workplace environments based on the category of risk and the number of employees at the workplace.

Requirements are also given concerning marking and information to be supplied by manufacturers.

BIP 2111:2008
A Comprehensive Guide to Fire Safety (S\$ 100.00)



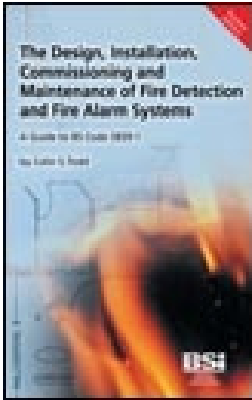
A Comprehensive Guide to Fire Safety was previously published as Fire Precautions: A guide for management , this book has been thoroughly revised and updated to incorporate explanations and guidance relating to the Regulatory Reform Fire Service Order (RRFSO) and related legislation in Scotland and Northern Ireland.

For clarity of use, A Comprehensive Guide to Fire Safety divides the subject of fire safety into a number of discrete components, for example, fire prevention; means of escape; emergency lighting; fire safety signs; and fire detection and alarm systems as well as chapters on human behaviour and staff training. Intended for the non-specialist, A Comprehensive Guide to Fire Safety provides an in-depth overview of all aspects of fire safety.

It is a valuable reference to provide operational managers with a framework by which they can implement an effective fire safety strategy to meet both their own business needs, and those of the government's new requirements, in a planned and sustained fashion.

BIP 2109

The Design, Installation, Commissioning and Maintenance of Fire Detection and Fire Alarm Systems: A Guide to BS 5839-1 (3rd edition) (S\$ 100.00)



BIP 2109 is an essential guide to BS 5839-1. Recently updated, this publication now covers all the radical changes to the fire legislation in the UK and helps users to ensure fire safety in their buildings. It's seen as the 'universal bible' for anyone involved in the design, installation, commissioning, maintenance and use of fire detectors and alarm systems. This guide is also a useful reference for engineers and students doing fire engineering courses.

BIP 2109 looks at the classification systems of fire alarms and gives best-practice recommendations on selecting a suitable fire detector. It also focuses on the design of fire alarm circuits, electric wiring systems and signal and warning devices. Other topics include radio links, inspection, installation work, documentation and routine testing.

BIP 2176

Making Events More Sustainable: A Guide to BS 8901 (S\$ 60.00)



This book is the guide to implementing a management system to ensure you host sustainable events.

It could be said that staging an event is inherently un-sustainable. However, with the right framework in place you can control and influence your resource use and make changes to your business practices to reduce your negative impacts and capitalise on positive ones.

Making Events More Sustainable provides clear and practical insight into BS 8901, Specification for a sustainability management system for events, the internationally renowned framework that helps the event industry to implement more sustainable ways of working.

This guide explains all of the requirements of BS 8901 (Specification for a sustainability management system for events) and gives advice on complying with the standard, illustrating best practice approaches through extensive case studies, examples and templates. For those at the beginning of their BS 8901 journey there are tips on where to start, while for those with a management system already in place, there are suggestions for the next steps.

Whether you are working in event management or supplying to the events industry, you can enhance your understanding of BS 8901 and improve your performance against its requirements with this user-friendly guide.

BIP 2200 PP 1990 Single copy
Structural Eurocodes: Extracts from the Structural Eurocodes for Students of Structural Design (PP 1990) (S\$ 80.00)



Extracts from the Structural Eurocodes for Students of Structural Design (PP 1990: 2010) is a user-friendly guide that introduces the principles of structural Eurocodes to students of civil engineering, structural engineering and structural design.

The third edition of this publication has become the leading guide for student engineers and is used widely on Engineering courses throughout the United Kingdom and beyond.

The book gives information on common design principles and rules for the design of structures and component products. It also describes a common series of methods for calculating the structural strength of elements used in construction.

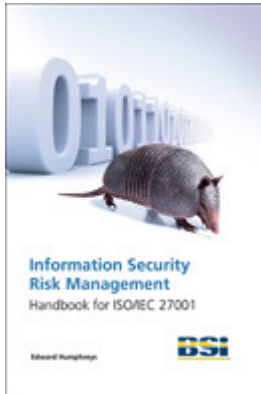
It contains extracts from some of the principal parts of each of the Eurocodes.

The extracts chosen are as concise as possible, focusing on the essential principles in the Eurocodes. Commentary is kept to a minimum and only made on parts of the text that require explanation.

PP 1990: 2010 comes in a new book format, replaces the bulky folder format of earlier editions which means it's easy to carry around with you and use whilst onsite and is revised and thoroughly updated.

BIP 0076

Information Security Risk Management. Handbook for ISO/IEC 27001 (S\$ 80.00)



The key handbook on how to implement ISO/IEC 27005 (Information Security: Risk Management).

This book is a practical handbook for the use and application of ISO/IEC 27005. It provides specific guidance and advice to support the implementation of requirements defined in ISO/IEC 27001 that relate to risk management processes and associated activities.

The book focuses on having an information security management system (ISMS) as a framework for achieving the effective management of information security risks.

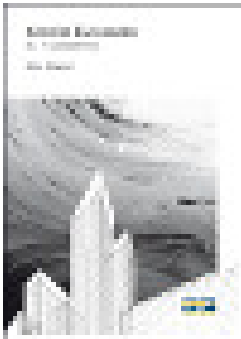
International standard ISO/IEC 27001 is a world recognised standard for establishing, implementing, monitoring and reviewing, updating and improving an ISMS. ISO/IEC 27005 is an ISMS risk management standard that supports the implementation of ISO/IEC 27001.

If you are a business manager or are involved in ISMS risk management activities, this book will provide practical advice and guidance on managing information security risks.

The book is full of practical advice and guidance on managing information security risks. It provides a framework for professionals to make business decisions as well as understanding common risk practices that enable an organization's information to be effectively protected, based on the risks they face.

BIP 2205:2011

Concise Eurocodes: Geotechnics: BS EN 1997: Eurocodes 7 (S\$ 120.00)



Structural Eurocodes are a suite of design codes which will harmonize technical specifications for building and civil engineering works across Europe.

Their introduction in March 2010 required the withdrawal of more than 50 British Standards. The change has been described as 'the single most important change to construction standards ever'. It is expected that Eurocodes will not just dominate building design in the UK and mainland Europe, but also have a major impact on many other parts of the world.

For consulting engineers, the transition in structural design procedures from a British Standard to the replacement Eurocode constitutes a major programme of work for any construction material.

Concise Eurocodes: Geotechnic Design assists consulting engineers in this task, aiding them in their transition from the previous standards to the new Eurocodes, by providing a briefer and more accessible presentation of the design procedures associated with EC 7 Geotechnic Design.

BIP 2173

The BS 9999 Handbook. Effective Fire Safety in the Design, Management and Use of Buildings (S\$ 100.00)



Getting to grips with BS 9999, the key standard for fire safety in buildings.

BS 9999 Code of practice for fire safety in the design, management and use of buildings is the essential code of practice that gives the recommendations and guidance on the design, management and use of buildings to achieve acceptable levels of fire safety for all people in and around buildings.

This new guide delivers the tools needed to use the standard effectively, plus sets out a methodology for successfully deploying its flexible design recommendations.

Bringing together the key information on BS 9999, including learning points and background information, this easy-to-use and practical handbook can help you quickly and effectively prepare or evaluate designs to the requirements of the Building Regulations.

Read it to get recommendations on how to achieve acceptable levels of fire safety for all people in and around buildings, including escape for disabled people.

Each chapter starts with key learning points to summarize what you need to know. Tools such as the Decision Chart on Designing for Means of Escape, and the Key Factors for Assessing Management Levels will make planning easier.

The book also includes the most commonly used data, tables and figures, as well as recommendations for shopping complexes, theatres, cinemas and similar public venues as well as process plant and outdoor venues.

BIP 2197
The Essential Guide to Eurocodes Transition (S\$ 80.00)



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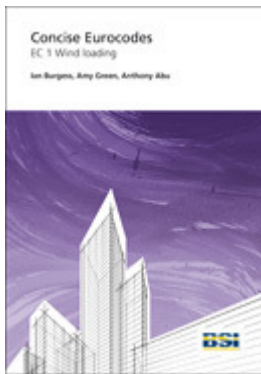
The Essential Eurocodes Transition Guide is a user-friendly guide that brings together leading experts from the Eurocode community to share key insights into the use and application of the new codes, focusing on how users can make the transition as quickly and painlessly as possible.

In addition to coverage of the underlying structure, and industry view of the Eurocodes, individual chapters address the technical aspects of each Eurocode and will be an invaluable aid to practising civil and structural engineers, as well as regulators, academics and students and all those involved with the structure and design of public sector dwellings at this time of change in industry.

This book contains detailed guidance from leading academics and professionals to help the reader gain an understanding of the new codes and to ease integration.

BIP 2199

Concise Eurocodes. Loadings on Structures BS EN 1991. Eurocode 1 (S\$ 120.00)



This concise guide to the Eurocodes is for civil and structural engineers, and building control officers. It provides a briefer and more accessible presentation of the design procedures associated with the relevant Eurocode.

Following the same format as the Eurocodes it complements the same sections in BS EN 1991. The Nationally Determined Parameters of the National Annex to the relevant Eurocode are included, as well as some of the more important non-contradictory complementary information (NCCI).

It contains cross-references, from the BS clause to the associated clause in the relevant Eurocode (or its National Annex), BS EN 1990 (or its National Annex) or related Published Document.

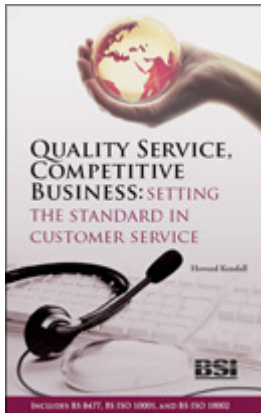
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BIP 2189

Quality Service, Competitive Business. Setting the standard in customer service (S\$ 60.00)



Quality Service, Competitive Business. Setting the Standard in Customer Service is the definitive guide to world-class customer service delivery. It would be an invaluable resource for any business with customer services personnel.

Where customer retention is key to business success, this book will help you achieve excellence in serving your customers.

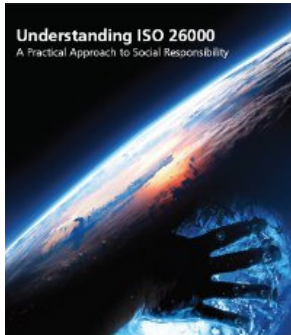
Whatever the size of your business, it will be dependent on customers. Value your customers, and your business is more likely to succeed. If you have a customer services team or department, this book offers an invaluable reference resource on how to manage customer services resources effectively.

Quality Service, Competitive Business puts the role, leadership, and strategy of customer service operations into a truly business-aligned and -integrated perspective, allowing you to deliver high-value support and a memorable experience for your customer.

Using BSI's standards for customer services , the book highlights the structure and organization of staff, and gives advice on how to achieve the best operational mix.

BIP 2215

Understanding ISO 26000. A Practical Approach to Social Responsibility (S\$ 70.00)



Edited by Adnan Henriques



There can be no doubt that great expectations are now being placed on all organizations to take responsibility for the impact of their decisions and activities. Transparency is called for, ethical behaviour is required as a minimum, and the consequences for failing to meet the demands of stakeholders are severe. But where do you start?

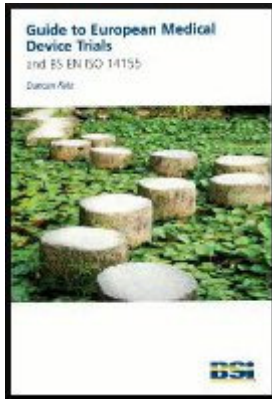
ISO 26000 takes the pioneering step of setting out an internationally agreed set of principles and guidelines for the social responsibility of all organizations, whether they are multinational companies, small businesses, charities, or governments. It is set to become the standard used by organizations around the globe as the foundation of their social responsibility practices.

With a Foreword from Kevin McKinley, Deputy Secretary-General of ISO, and a Preface from Jorge Cajazeira, the Chair of the Working Group that developed the standard, this book provides the background and some deeper insight into the interpretation and implications of ISO 26000, as well as into how it might be used.

Aimed at both specialists and non-experts alike, this definitive guide should be the first point of reference for all those working on responsibility issues within companies and other organizations as well as those working in the field of standardization and in academia.

BIP 0113:2012

Guide to European Medical Device Trials and BS EN ISO 14155 (S\$ 98.00)



Guide to European Medical Device Trials and BS EN ISO 14155 explains, in clear terms, how to comply with BS EN ISO 14155:2011, which was formed by the revision and merging of BS EN ISO 14155:2009, Parts 1 and 2. It highlights the differences between the old standards and the new one and how BS EN ISO 14155 relates to other standards, directives and guidance documents for medical devices.

Guide to European Medical Device Trials and BS EN ISO 14155 describes in detail the regulations, directives and standards governing medical devices and clinical trials, including Directives 93/42/EEC and 2007/47/EC, and MEDDEV 2.7.1 Rev. 3, as well as documenting the major changes introduced by BS EN ISO 14155:2011. Following this, it describes the process of initiating, conducting and reporting on a clinical investigation, with supporting industry examples of where problems can arise. It provides an invaluable reference as to how clinical trials of medical devices should be conducted.

It is a priceless guide for new researchers and a worthy reference source for experienced researchers, whilst providing an insight into the area of clinical trials for anyone involved in the production or marketing of medical devices.

BIP 2217:2011

Business continuity management for small and medium sized enterprises. How to survive a major disaster or failure (S\$ 50.00)



Business Continuity Management is concerned with identifying the crucial aspects of your business that you can't afford to lose and protecting them in the event of a disaster. Any incident, large or small, can cause major disruptions to your organisation. However by implementing an effective BCM plan now, rather than waiting until disaster strikes, you will be able to get back to business as quickly as possible. Delays in doing so could mean you lose business to your competitors as well as valuable time and money.

The book will enable you to effectively understand Business Continuity Management and develop a plan well suited to meet your requirements. It will allow your organisation to master the BCM lifecycle and maintain adequate measures to protect your business when an incident occurs.

As a leading security expert with over 30 years of experience in his field, Lacey teaches SME's how to master business continuity management with minimum budget, time constraints and limited personnel. His book seeks to equip non-specialists with the practical skills and knowledge needed to identify business continuity risks and deter them from occurring in the first place.

Lacey seeks to develop simpler solutions for SMEs whilst guiding you through the essential steps to help your organisation survive an emergency situation. Delivering tried and tested approaches drawn from the real-life experience of developing continuity plans for business units of all sizes; 'Business Continuity Management for Small and Medium Sized Enterprises' is the definitive beginners guide to BCM.

This user-friendly book is packed with the essential knowledge and skills needed for any SME to successfully identify crucial risk factors already affecting your organisation and determine a successful BCM strategy to address them.

BIP 2069:2005
Managing the environment the 14001 way (S\$ 66.00)



This book is for organizations seeking user-friendly help in developing a cost-effective environmental management system (EMS) based on BS EN ISO 14001 and BS ISO 14004 . It builds on the basic framework and principles of the standards by providing practical advice, examples and sources of further information.

It will be invaluable for those seeking to integrate EMS within an overall management system, such as one based on ISO 9001 (Quality) or BS 8800 (Health and Safety).

Using the approach successfully introduced in Managing Health and Safety the BS 8800 Way, this book provides information at a variety of levels - headline, in practice, and in detail - and three organizations from different sectors to illustrate how an EMS applies.