

**Code of practice for bunkering**

**AMENDMENT NO. 1**

June 2012

**1. Page 12, 1.3 Definitions**

(a) *Replace* the definition in 1.3.8 as follows:

**1.3.8 Cargo officer**

An individual who represents the bunker supplier and is responsible for bunkering operations and documentations.

(b) *Replace* 1.3.18 to 1.3.21 as follows [insertion of the definition of Total observed volume (TOV)]:

**1.3.18 Total observed volume (TOV)**

Volume of oil including total water and total sediment, measured at the prevailing oil temperature and pressure.

**1.3.19 Vessel**

The vessel receiving bunker(s).

**1.3.20 Water-indicating paste**

A paste containing a chemical that changes colour in contact with water. The paste, when applied to a gauging tape, gives an indication of the level of free water in the tank.

**1.3.21 Use of “may”, “shall” and “should”**

**1.3.21.1** May – means a possible method or action

**1.3.21.2** Shall – means a mandatory requirement

**1.3.21.3** Should – means a preferred method or action

**2. Page 15, 1.7 Bunker specifications**

*Replace* 1.7.1 as follows:

**1.7.1** Bunker suppliers shall, unless otherwise agreed by the buyer, supply bunker(s) of a quality which conforms to or is better than the standards set by the International Organization for Standardization (ISO) for "Petroleum products – Fuels (Class F) – Specifications of marine fuels" (ISO 8217). The values of hydrogen sulphide and oxidation stability shall be stated in the certificate of quality issued by the cargo provider based on samples taken at the cargo source. These two values shall be within the limits prescribed in ISO 8217.

For any contracted grade of bunker(s) which is not specified in ISO 8217, the bunker supplier and the buyer shall have prior written agreement with respect to the bunker specifications. The bunker supplier shall warrant that the bunker(s) is/are homogenous and stable.

**3. Page 20, 1.16.2**

*Replace* items f and g as follows:

- f) Variances of receipts and deliveries;
- g) Summary of the stock movement;
- h) Name and signature of the person preparing the daily entries.

**4. Page 21, 1.21.2**

*Replace* “The blended product shall comply with the grade and quality nominated.” with “The quality of the blended product shall conform to the bunker specifications stated in 1.7.1.”

**5. Page 26, 2.3 Definitions**

*Delete* 2.3 and 2.3.1 and *replace* with the following:

**2.3 Definitions**

For the purpose of this Singapore Standard, the definitions in 1.3 of Chapter One shall apply.

**6. Page 26, 2.4.1**

*Replace* “The following documents shall be prepared by the bunker surveyor in respect of the bunker surveying operation:” with “A complete bunker survey operation shall include the following documentation that bears the name of the bunker surveying company accredited with the national accreditation body and the accreditation mark:”

**7. Page 33, 2.9.4.1.1 Tank gauging**

- (a) *Replace* Paragraph 3 with the following:

The bunker surveyor shall follow the procedure as set out in 2.9.2.3.2, 2.9.2.3.5, 2.9.2.3.6, 2.9.2.3.7 and 2.9.2.3.8.

- (b) *Delete* Paragraph 4.

**8. Page 56, Annex L Sampling procedures**

In L.1.8, *insert* the following sentence after “The sample bottles shall be sealed in the presence of all parties with uniquely-numbered security seals.”

Once the sample bottle cap is tightened on the sample bottle neck, the sealing shall be done in a manner where the security seal passes through the aperture on the sample bottle cap and the aperture on the sample bottle that is on the opposite side to prevent the cap from being pried off.

**9. Page 59, Annex N Example of daily entries of the stock movement logbook**

*Replace* with attached Annex N. (Insertion of a column on “Variances of receipts and deliveries” under “Summary of Stock Movements”)

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**10. Page 60, Annex O Examples of note of protest**

*Replace* with attached Annex O. (Update the address of Maritime and Port Authority of Singapore)

**11. Page 76, Annex Z**

*Replace* the title of the Annex with "Requirements to calculate the delivered/received quantity".



**Annex O**  
**(Informative)**

**Examples of note of protest**

**Example (a)**

<b>NOTE OF PROTEST</b>	
Date :	
Ref :	
To :	_____
	Master/Cargo Officer of bunker tanker
	_____
	Address
Dear Sirs	
<b>NOTE OF PROTEST FOR BUNKERING OPERATION ON</b> _____ (date)	
I, Chief Engineer of M/V _____ (Name of vessel) short received _____ tonnes of _____ (Grade of bunkers) out of the _____ tonnes requested on _____ (Date of bunkers received).	
The bunkers were supplied by bunker tanker _____ (Name of bunker tanker) - SB No.: _____ on _____ (Date) at _____ (Location).	
I hereby lodge a protest against the short delivery. ( <i>Particulars of any undue stoppages or delays may also be set out in this paragraph</i> ).	
For more information on the dispute, please contact our shipping agent _____ (Name of company) at Tel No: _____, Fax No: _____ or e-mail address: _____.	
Yours faithfully	
_____ (Name of Chief Engineer of vessel)	
cc	1. Executive Director Singapore Shipping Association 59 Tras Street Singapore 078998 Fax No: (65) 62225527 (Enclosing with it a copy of the BDN)
	2. Officer-in-charge Marine Services Department Maritime and Port Authority of Singapore 460 Alexandra Road #21-00 PSA Building Singapore 119963 Fax No: (65) 63751904 (Enclosing with it a copy of the BDN)
<b>Acknowledged receipt:</b>	
_____ Signature of Master/Cargo Officer of bunker tanker	
_____ Name of Master/Cargo Officer of bunker tanker	_____ Date/Time

**Example (b)**

**NOTE OF PROTEST**

Date :

Ref :

To : M/V \_\_\_\_\_  
(Name of vessel receiving bunkers)

Dear Sirs

**NOTE OF PROTEST FOR BUNKERING OPERATION ON \_\_\_\_\_ (date)**

I, Master/Cargo Officer of bunker tanker \_\_\_\_\_ (Name of bunker tanker) SB  
No.: \_\_\_\_\_ wish to verify that \_\_\_\_\_ tonnes of \_\_\_\_\_ (Product) were  
delivered to your vessel by my bunker tanker from \_\_\_\_\_ (Time) on \_\_\_\_\_ (Date).

However, you have alleged that you have received \_\_\_\_\_ tonnes. In the presence of our  
Cargo Officer you and/or your representative have witnessed the tank gauging and cargo  
temperatures before and after delivery.

The delivery calculations were also verified by you.

In view of the above, I hereby serve you this letter of protest on your said allegation.

Yours faithfully

\_\_\_\_\_  
(Name of bunker tanker Master/Cargo Officer)

cc 1. Executive Director  
Singapore Shipping Association  
59 Tras Street  
Singapore 078998  
Fax No: (65) 62225527  
(Enclosing with it a copy of the BDN)

2. Officer-in-charge  
Marine Services Department  
Maritime and Port Authority of Singapore  
460 Alexandra Road #21-00  
PSA Building  
Singapore 119963  
Fax No: (65) 63751904  
(Enclosing with it a copy of the BDN)

**Acknowledged receipt:**

\_\_\_\_\_  
Signature of Chief Engineer of vessel receiving bunkers

\_\_\_\_\_  
Name of Chief Engineer of vessel receiving bunkers

\_\_\_\_\_  
Date/Time