

(ICS 13.020.10; 33.020; 35.020)

SINGAPORE STANDARD Sustainable data centres

Part 2 : Guidance for energy and environmental management systems





(ICS 13.020.10; 33.020; 35.020)

SINGAPORE STANDARD

Sustainable data centres

- Part 2 : Guidance for energy and environmental management systems

Published by Enterprise Singapore

All rights reserved. Unless otherwise specified, no part of this Singapore Standard may be reproduced or utilised in any form or by any means, electronic or mechanical, including photocopying and microfilming, without permission in writing from Enterprise Singapore. Request for permission can be sent to: standards@enterprisesg.gov.sg.

© Enterprise Singapore 2020

ISBN 978-981-48-9468-5

The content of this Singapore Standard was approved on 20 February 2020 by the Information Technology Standards Committee (ITSC) under the purview of the Singapore Standards Council.

First published, 2013 First revision, 2020

ITSC consists of the following members:

		Name	Representation
Chairman	:	Mr Yap Chee Yuen	Individual Capacity
Deputy Chairman	:	Mr Chak Kong Soon	Singapore Computer Society
Secretary	:	Mr Tao Yao Sing	Infocomm Media Development Authority
Members	:	Mr Chau Chee Chiang	Government Technology Agency
		Mr Cheong Tak Leong	Enterprise Singapore
		Assoc Prof Benjamin Gan Kok Siew	Singapore Management University
		Mr Hong Tse Min	Infocomm Media Development Authority
		Assoc Prof Huang Zhiyong	National University of Singapore
		Mr Kendrick Lee	Information Technology Management Association
		Mr Lim Soon Chia	Cyber Security Agency of Singapore
		Mr George Loh	National Research Foundation
		Mr Kelvin Ng	Nanyang Polytechnic
		Mr Harish Pillay	Internet Society (Singapore Chapter)
		Mr Tan Boon Yuen	Singapore Polytechnic
		Mr Too Huseh Tien	Defence Science and Technology Agency
		Mr Wong Wai Meng	SGTech

ITSC sets up the Technical Committee on Green Information Technology to oversee the preparation of this standard. The Technical Committee consists of the following members:

		Name	Representation
Chairman	:	Mr Wong Wai Meng	Individual Capacity
Secretary	:	Mr Praveen Sampath Kumar	Infocomm Media Development Authority
Members	:	Mr Ed Ansett	i3 Solutions Group
		Mr Chang Tsann	Dell EMC
		Mr Goh Thiam Poh	Equinix
		Mr Lau Soon Liang	Individual Capacity
		Mr Leow Beng Kwang	National Environment Agency
		Mr Kenny Sng	Intel Corporation
		Mr James Soh	Individual Capacity
		Mr Philip Sy	Professo Consulting Pte Ltd
		Assoc Prof Tan Tin Wee	National Supercomputing Centre Singapore
		Ms Chris Tay	Building and Construction Authority
		Mr Arvind Verma	Infocomm Media Development Authority
		Mr Wong Ka Vin	Individual Capacity
		Mr Rick Yeo	Keppel Data Centres

Contents

Foreword		5
0	Introduction	6
1	Scope	8
2	Normative references	8
3	Terms, definitions and abbreviations	8
4	Context of the organisation	11
4.1	Understanding the organisation and its context	11
4.2	Understanding the needs and expectations of interested parties	12
4.3	Determining the scope of the energy and environmental management system	14
4.4	Energy and environmental management system	15
5	Leadership	16
5.1	Leadership and commitment	16
5.2	Sustainability policy	17
5.3	Organisation roles, responsibilities and authorities	18
6	Planning	19
6.1	Actions to address risks and opportunities	19
6.2	Objectives, sustainability targets and planning to achieve them	20
6.3	Sustainability review	22
6.4	Sustainability indicators	24
6.5	Sustainability baseline	27
6.6	Planning for collection of sustainability data	29
7	Support	29
7.1	Resources	29
7.2	Competence	30
7.3	Awareness	31
7.4	Communication	32
7.5	Documented information	32
8	Operation	36
8.1	Operational planning and control	36
8.2	Design	38
8.3	Purchasing	39

Page

9	Performance evaluation	40
9.1	Monitoring, measurement, analysis and evaluation of sustainability performance and the EnEMS	40
9.2	Internal audit	44
9.3	Management review	46
10	Improvement	47
10.1	Nonconformity and corrective action	47
10.2	Continual improvement	48

Annex

А	(informative) Prepare for SS 564 certification audit	50

Figures

Example of the list of legal and other requirements	13
Example 1 of defined EnEMS scope	14
Example 2 of defined EnEMS scope	15
Example of the table of contents of a sustainable data centre (EnEMS) manual	16
Example of sustainability policy for data centre	18
Example of improvement action plan	21
Example of SI achievement comparison in the sustainaility review report	23
Example of the list of selected SIs	26
Example of sustainability baseline and sustainability targets	28
Example of training needs identification records	31
Example of training records	31
Example of document control process	35
Example of document addressing the implementation in data centre operational control	37
Example of document addressing the implementation in design	39
Example of document addressing the implementation of procurement	40
Example of measurement plan	42
Example of legal and other compliance evaluation record	43
Example of internal audit report	45
Example of management review meeting agenda	46
Example of corrective action plan and records	48
	Example of the list of legal and other requirements Example 1 of defined EnEMS scope Example 2 of defined EnEMS scope Example of the table of contents of a sustainable data centre (EnEMS) manual Example of sustainability policy for data centre Example of improvement action plan Example of SI achievement comparison in the sustainaility review report Example of the list of selected SIs Example of sustainability baseline and sustainability targets Example of training needs identification records Example of document control process Example of document addressing the implementation in data centre operational control Control Example of neasurement plan Example of legal and other compliance evaluation record Example of internal audit report Example of corrective action plan and records

Foreword

This Singapore Standard was prepared by the Technical Committee on Green Information Technology under the purview of ITSC.

SS 564 was developed to help data centres improve their sustainability, thereby enhancing their competitiveness.

SS 564 comprises the following two parts under the general title, 'Sustainable data centres':

Part 1: Energy and environmental management systems

Part 2: Guidance for energy and environmental management systems

Part 1 specifies requirements for organisations to establish the policies, systems and processes necessary to improve the sustainability of their data centres and lessen their impact on the environment.

Part 2 is a revision of SS 564 : Part 2 : 2013. It provides explanations and advice on how to implement the requirements of the revised Part 1. Where relevant, examples are given for illustration. It serves as a guide and will not be part of the certifiable requirements for a sustainable data centre under SS 564.

This standard is expected to be used by data centre operators, consultants, vendors, certification bodies and other users with an interest to implement the requirements of SS 564 : Part 1 : 2020.

Attention is drawn to the possibility that some of the elements of this Singapore Standard may be the subject of patent rights. Enterprise Singapore shall not be held responsible for identifying any or all of such patent rights.

NOTE

- Singapore Standards (SSs) and Technical References (TRs) are reviewed periodically to keep abreast of technical changes, technological developments and industry practices. The changes are documented through the issue of either amendments or revisions. Where SSs are deemed to be stable, i.e. no foreseeable changes in them, they will be classified as "Mature Standards". Mature Standards will not be subject to further review, unless there are requests to review such standards.
- 2. An SS or TR is voluntary in nature except when it is made mandatory by a regulatory authority. It can also be cited in contracts making its application a business necessity. Users are advised to assess and determine whether the SS or TR is suitable for their intended use or purpose. If required, they should refer to the relevant professionals or experts for advice on the use of the document. Enterprise Singapore and the Singapore Standards Council shall not be liable for any damages whether directly or indirectly suffered by anyone or any organisation as a result of the use of any SS or TR. Although care has been taken to draft this standard, users are also advised to ensure that they apply the information after due diligence.
- 3. Compliance with a SS or TR does not exempt users from any legal obligations.

Sustainable data centres – Part 2 : Guidance for energy and environmental management systems

0 Introduction

This clause provides an overview of the energy and environmental management system (EnEMS) specified in SS 564-1.

The EnEMS is a certifiable management system which provides data centres with a recognised framework as well as a logical and consistent methodology to achieve sustainability management and continual improvement in this area. Similar to other management systems, the EnEMS is based on the Plan-Do-Check-Act (PDCA) continual improvement framework.

The EnEMS, as specified in SS 564-1, focuses on energy and water performance applicable to the data centre industry, including the usage, consumption and efficiency of both. Its implementation should lead to reductions in energy and water cost, resources depletion, greenhouse gas emissions and other significant environmental impacts in the operation of an organisation's data centre.

For an organisation to implement the EnEMS, it needs to establish, document, implement, maintain and continually improve an energy and environmental management system. This will enable it to achieve its sustainable data centre policy, leading to systematic management and improvement of its data centre's significant energy usage (and other significant environmental aspects if applicable), in accordance with the requirements of this standard. It should also define and document the scope of its management system, as well as determine and document how it will meet the requirements of SS 564-1.

Within the Plan-Do-Check-Act framework of the EnEMS, the organisation is required to adopt the repeated cycles of "energy baseline – energy review – improvement action planning and implementation – performance monitoring and measurement" to continually improve its data centre's energy performance.

The organisation needs to adopt the SIs defined in Annex A of SS 564-1, for continuous monitoring and measurement of its data centre's sustainability. These indicators include:

- (a) Overall data centre performance indicators
 - Power usage effectiveness / Interim power usage effectiveness;
 - Energy distribution factors.
- (b) Airflow management indicators
 - Temperature: Supply and return;
 - Ambient relative humidity;
 - Return temperature index; and
 - Fan system efficiency.
- (c) Cooling indicators
 - Data centre cooling system efficiency; and
 - Cooling system sizing factor.
- (d) Electrical power chain indicators
 - UPS load factor;
 - Data centre UPS system efficiency;
 - ICT / server equipment load density.

- (e) Environmental indicators
 - Carbon usage effectiveness;
 - Water usage effectiveness;
 - Renewable energy factor;
 - ICT recycling indicator.

The organisation also needs to consider the best practices for the design, operation and maintenance of a sustainable data centre listed in Annexes B to E of SS 564-1. The best practices include:

- (a) Cooling
 - Air flow management and design;
 - Cooling management;
 - Choice of cooling system;
 - Humidification / dehumidification;
 - High efficiency cooling plant;
 - Computer room air conditioners / air handlers;
 - Reuse of data centre waste heat.
- (b) Data centre power equipment and other equipment
 - Selection and deployment of new power equipment;
 - Management of existing power equipment;
 - Selection and management of other data centre equipment.
- (c) ICT equipment and services
 - Selection and deployment of new ICT equipment;
 - Deployment of new ICT services;
 - Management of existing ICT equipment and services;
 - Data management.
- (d) Design, planning and management
 - Data Centre Planning Resilience Level and Provisioning
 - Building physical layout;
 - Building geographic location;
 - Water sources;
 - Energy consumption and environmental measurement;
 - Energy consumption and environmental collection and logging;
 - Energy consumption and environmental reporting.
 - ICT reporting.

By implementing an EnEMS, the organisation will be able to incorporate best practices in data centre sustainability management into its everyday data centre operation.

Annex A provides an overview of how an organisation can prepare for a SS 564 certification audit.

1 Scope

This standard provides guidance for organisations adopting SS 564-1 to establish an Energy and Environmental Management System (EnEMS) for a sustainable data centre. It offers practical advice for an organisation to consider in its implementation of an EnEMS, and wherever possible, provides relevant examples on how to implement the various elements of the management system.

This standard adopts the viewpoint of a sustainable data centre implementer and hence follows a sequence in implementing the sustainable data centre project. Its target audience includes any personnel who are tasked to plan, implement and maintain the EnEMS according to SS 564-1, as well as any personnel interested in the adoption of processes and/or practices highlighted in SS 564-1. Similar to SS 564-1, this standard focuses on energy and water performance applicable to the data centre industry, including the usage, consumption and efficiency of energy and water. It applies to both data centre services provided as in-house support to organisations, and those provided as outsourced services to clients.

2 Normative references

The following reference document is indispensable for the application of this standard:

SS 564-1 : 2020 Sustainable data centres – Part 1 : Energy and environmental management systems