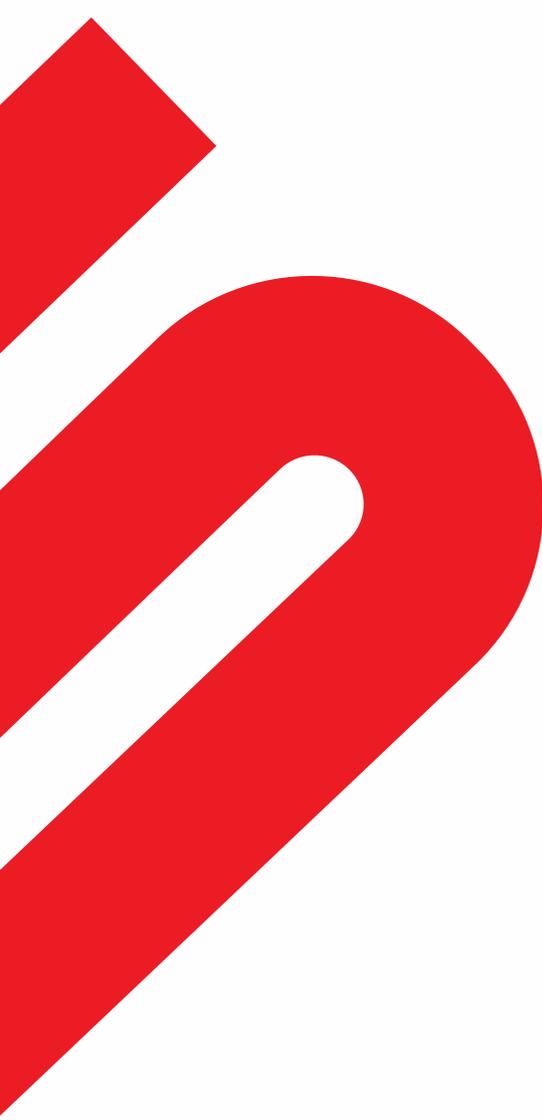


SS 680:2021
(ICS 03.080.20)

SINGAPORE STANDARD

Specification for management consultants



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Foreword

This Singapore Standard was prepared by the Working Group on Management Consultants set up by the Technical Committee on Quality and Core Business Processes under the purview of Quality and Safety Standards Committee.

This standard was first developed as a Technical Reference, TR 43 in 2015 and was elevated to a Singapore Standard in 2021.

Management consultants undertake a range of multi-disciplinary activities to help enterprises identify and solve issues, create value, maximise productivity and growth, and improve business performance. They are concerned with the enterprises' strategies, structure, culture, management and operations, amongst others.

In carrying out their assignments, management consultants use a structured process to identify issues, scope the consulting assignment, gather and analyse data, make appropriate recommendations, and implement solutions.

This standard sets out the minimum acceptable professional standards and practices for management consultants. It can be used by:

- Management consultants seeking employment;
- Management consultants seeking recognition of their knowledge, skills and experience;
- Management consultants taking on assignments for clients;
- Clients seeking clarification on the roles of management consultants;
- Clients seeking reference on the management consultancy process;
- Management consultancy trainers, researchers, academics and industry experts; and
- Certification bodies qualifying management consultants.

In preparing this standard, reference was made to the following publications:

1. BS EN 16114:2011 Management consultancy services
2. ISO 20700:2017 Guidelines for management consultancy services
3. ISO 22222:2005 Personal financial planning – Requirements for personal financial planners
4. Management consulting – A guide to the profession (4th edition)

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Specification for management consultants

1 Scope

This standard provides a frame of reference for management consultancy. It sets out the consultancy process, competency and ethical requirements, and scope for continuous professional development for management consultants.

2 Normative references

There are no normative references in this standard.